

Worksheet 1. IMPLEMENTATION STRATEGY
VA/DoD Clinical Practice Guideline for the Management of Tobacco Use - Update 2004

Overall Implementation Strategy/Focus:

Key Guideline Element	Gaps in Current Practices (Planning Step 1)	Action Strategy (Planning Step 3)
1. Every tobacco user should be advised to quit.		
2. Tobacco use is a chronic relapsing condition that requires repeated interventions.		
3. Several effective treatments are available in assisting users to quit.		
4. It is essential to provide access to effective evidence-based tobacco use counseling treatments and pharmacotherapy .		
5. Collaborative tailored treatment strategies result in better outcomes.		
6. Quitting tobacco leads to improved health and quality of life .		
7. Prevention strategies aim at reducing initiation, decreasing relapse, and eliminating exposure to environmental tobacco smoke.		

**Worksheet 2A. ACTION PLAN FOR GUIDELINE INTRODUCTION AND STAFF EDUCATION
VA/DoD Clinical Practice Guideline for the Management of Tobacco Use - Update 2004**

Identify actions for guideline introduction and education.	Designate someone to serve as lead for the action and other staff to be involved.		Identify the tools and resources for the action.	Specify the action timeline.
Action #___	Lead:	Other Staff:		Start Complete
Action #___	Lead:	Other Staff:		Start Complete
Action #___	Lead:	Other Staff:		Start Complete
Action #___	Lead:	Other Staff:		Start Complete

**Worksheet 2B(1). PLANNING WORKSHEET FOR PRACTICE CHANGE IMPLEMENTATION
VA/DoD Clinical Practice Guideline for the Management of Tobacco Use - Update 2004**

Key Guideline Element: # 1. Every tobacco user should be advised to quit.

Identify actions in the strategy for this guideline element.	Designate someone to serve as lead for the action and other staff to be involved.		Identify the tools and resources for the action.	Specify the action timeline.	
Action # ___	Lead:	Other Staff:		Start	Complete
Action # ___	Lead:	Other Staff:		Start	Complete
Action # ___	Lead:	Other Staff:		Start	Complete
Action # ___	Lead:	Other Staff:		Start	Complete
Action # ___	Lead:	Other Staff:		Start	Complete

**Worksheet 2B(2). PLANNING WORKSHEET FOR PRACTICE CHANGE IMPLEMENTATION
VA/DoD Clinical Practice Guideline for the Management of Tobacco Use - Update 2004**

Key Guideline Element: # 2. Tobacco use is a **chronic relapsing** condition that requires repeated interventions.

Identify actions in the strategy for this guideline element.	Designate someone to serve as lead for the action and other staff to be involved.		Identify the tools and resources for the action.	Specify the action timeline.	
Action #___	Lead:	Other Staff:		Start	Complete
Action #___	Lead:	Other Staff:		Start	Complete
Action #___	Lead:	Other Staff:		Start	Complete
Action #___	Lead:	Other Staff:		Start	Complete
Action #___	Lead:	Other Staff:		Start	Complete

**Worksheet 2B(3). PLANNING WORKSHEET FOR PRACTICE CHANGE IMPLEMENTATION
VA/DoD Clinical Practice Guideline for the Management of Tobacco Use - Update 2004**

Key Guideline Element: # 3. Several effective treatments are available in assisting users to quit.

Identify actions in the strategy for this guideline element.	Designate someone to serve as lead for the action and other staff to be involved.		Identify the tools and resources for the action.	Specify the action timeline.	
Action #___	Lead:	Other Staff:		Start	Complete
Action #___	Lead:	Other Staff:		Start	Complete
Action #___	Lead:	Other Staff:		Start	Complete
Action #___	Lead:	Other Staff:		Start	Complete
Action #___	Lead:	Other Staff:		Start	Complete

Worksheet 2B(4). PLANNING WORKSHEET FOR PRACTICE CHANGE IMPLEMENTATION

VA/DoD Clinical Practice Guideline for the Management of Tobacco Use - Update 2004

Key Guideline Element: #4. It is essential to provide access to effective evidence-based tobacco use counseling treatments and pharmacotherapy.

Identify actions in the strategy for this guideline element.	Designate someone to serve as lead for the action and other staff to be involved.		Identify the tools and resources for the action.	Specify the action timeline.
Action #__	Lead:	Other Staff:		Start Complete
Action #__	Lead:	Other Staff:		Start Complete
Action #__	Lead:	Other Staff:		Start Complete
Action #__	Lead:	Other Staff:		Start Complete
Action #__	Lead:	Other Staff:		Start Complete

**Worksheet 2B(5). PLANNING WORKSHEET FOR PRACTICE CHANGE IMPLEMENTATION
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Key Guideline Element: #5. Collaborative tailored treatment strategies result in better outcomes.

Identify actions in the strategy for this guideline element.	Designate someone to serve as lead for the action and other staff to be involved.		Identify the tools and resources for the action.	Specify the action timeline.	
Action # ___	Lead:	Other Staff:		Start	Complete
Action # ___	Lead:	Other Staff:		Start	Complete
Action # ___	Lead:	Other Staff:		Start	Complete
Action # ___	Lead:	Other Staff:		Start	Complete
Action # ___	Lead:	Other Staff:		Start	Complete

**Worksheet 2B(6). PLANNING WORKSHEET FOR PRACTICE CHANGE IMPLEMENTATION
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Key Guideline Element: #6. Quitting tobacco leads to improved health and quality of life.

Identify actions in the strategy for this guideline element.	Designate someone to serve as lead for the action and other staff to be involved.		Identify the tools and resources for the action.	Specify the action timeline.	
Action #___	Lead:	Other Staff:		Start	Complete
Action #___	Lead:	Other Staff:		Start	Complete
Action #___	Lead:	Other Staff:		Start	Complete
Action #___	Lead:	Other Staff:		Start	Complete
Action #___	Lead:	Other Staff:		Start	Complete

**Worksheet 2B(7). PLANNING WORKSHEET FOR PRACTICE CHANGE IMPLEMENTATION
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Key Guideline Element: #7. Prevention strategies aim at reducing initiation, decreasing relapse, and eliminating exposure to environmental tobacco smoke.

Identify actions in the strategy for this guideline element.	Designate someone to serve as lead for the action and other staff to be involved.		Identify the tools and resources for the action.	Specify the action timeline.	
Action #___	Lead:	Other Staff:		Start	Complete
Action #___	Lead:	Other Staff:		Start	Complete
Action #___	Lead:	Other Staff:		Start	Complete
Action #___	Lead:	Other Staff:		Start	Complete
Action #___	Lead:	Other Staff:		Start	Complete

Worksheet 4. METRICS AND MONITORING

VA/DoD Clinical Practice Guideline for the Management of Tobacco Use - Update 2004

Key Guideline Element	Metric	Data Sources	Monitoring Schedule
1. Every tobacco user should be advised to quit.			
2. Tobacco use is a chronic relapsing condition that requires repeated interventions.			
3. Several effective treatments are available in assisting users to quit.			
4. It is essential to provide access to effective evidence-based tobacco use counseling treatments and pharmacotherapy .			
5. Collaborative tailored treatment strategies result in better outcomes.			
6. Quitting tobacco leads to improved health and quality of life .			
7. Prevention strategies aim at reducing initiation, decreasing relapse, and eliminating exposure to environmental tobacco smoke.			