



DEPARTMENT OF THE ARMY
HEADQUARTERS, U. S. ARMY MEDICAL COMMAND
2050 WORTH ROAD
FORT SAM HOUSTON, TEXAS 78234-6000

REPLY TO
ATTENTION OF

MCHO-CL-Q

29 JUN 2004

MEMORANDUM FOR

Commanders, MEDCOM Regional Medical Commands
Commander, 18th Medical Command, Dental Command
Commander, US Army Dental Command

SUBJECT: Policy on Entry of Health Care Personnel in the Centralized Credentials Quality Assurance System (CCQAS)

1. CCQAS is a secure database designed to collect, track, and report required credentials data. It has been approved by the Joint Commission on Accreditation of Healthcare Organizations as a solution for electronic transfer of primary source verified credentials data. To date, the Army Medical Department has focused on the entry of privileged providers into CCQAS.
2. Health Affairs (HA) Policy 03-027, Codification of Business Rules for Mandatory Inclusion of Certain Providers/Practitioners in the Centralized Credentials Quality Assurance System, specifies who must be entered into CCQAS and deadlines for entry of privileged providers and dental hygienists. The memorandum did not specify a date for completion of the entry of nursing personnel.
3. All of the following health care personnel will be entered into CCQAS:
 - a. Advanced Practice Nurses
 - b. Audiologists
 - c. Chiropractors
 - d. Clinical psychologists
 - e. Dental Hygienists
 - f. Dentists
 - g. Dietitians
 - h. Marriage and Family Therapists
 - i. Mental Health Counselors
 - j. Occupational Therapists
 - k. Optometrists
 - l. Licensed Practical and Vocational Nurses
 - m. Registered Nurses
 - n. Pharmacists
 - o. Physical Therapists

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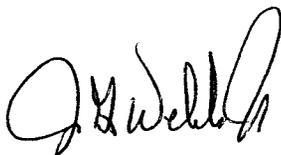
- p. Physician Assistants
- q. Physicians
- r. Podiatrists
- s. Professional counselors
- t. Social Workers
- u. Speech Pathologists

4. Note that this memorandum requires the entry of all pharmacists, not just clinical pharmacists as required in the HA memorandum. The entry of all pharmacists and all nursing personnel will allow central tracking of training and license information and eliminate the need for locally developed and maintained databases.

5. Entry of pharmacists and nursing personnel should start immediately. Entry of active duty pharmacists and nursing personnel must be completed by 31 December 2004. Entry of non-active duty pharmacist and nursing personnel must be completed by 31 March 2005. Entry of dental hygienists was required by HA to be completed by 1 March 2004. This entry must be completed not later than 31 July 2004.

6. The POC for this initiative is LTC Elaine Fleming, Quality Management Division, Directorate of Health Policy and Services, at (210) 221-8104 or DSN 471-8104.

FOR THE COMMANDER:



JOSEPH G. WEBB, JR.
Major General
Chief of Staff