Process and Procedures developed at NNMC to use CHCS 1 generated SF 508 to serve as primary medication list and order sheet for sequential reconciliation across the inpatient encounter.

SF508 Medication Reconciliation Options

508 Menus

- ADMT Admission Recon of Active Outpatient Prescription
- INPT Inpatient Active Order (Inter-ward transfer recon)
- DISP Both (Inpatient &Outpatient) Active Meds Recon (Hosp & ICU Discharges)
- OUTP Outpatient Active Med List (Post Discharge, Clinic use, Consultant / Referral use)

Lists are sorted by AHFS (therapeutic class)

SF 508 Medication Reconciliation Getting to the 508 Menu Options

- All providers at {facility name} are assigned the MD menu as a secondary menu option. (IT may need to assign Provider menu keys)
- Once signed onto CHCS, simply type MD at any….prompt.
- This will display the MD menu options, including the 508M Menu for Medication Reconciliation Options.
- RNs at prompt type CLN (IT may need to assign Nurses the menu keys)

508M Reconciliation of Medication Forms

File Edit View Tools Session Options Help

```
   SET    Create/Edit Order Sets
   DOC    Document Patient Care Menu
   MNG    Physician's Management Menu
   ADT    Admissions/Dispositions/Transfers Menu
   REF    Reference Information Menu
   DSK    Clinical Desktop
   USR    User-Specific Customization Menu
   CPR    Transportable Records Management
   ADS    ADM Data Entry Menu
   ADR    Ambulatory Data Reports
   AHCF   Appointment Order Processing
   PCR    Print Consult Reports

Select Physician Menu Option: MD  Menu Options for Physicians



   MDL    CHCS  Custom MD Lookup Menu (MDL)
   DPA    Display Patient Appointments
   508M   SF508 MENU OF MEDICATION RECONCILIATION OPTIONS
   ADE    Adverse Drug Experience Form
   MDR    Custom MD Retrieval Menu
   MRP    Provider Reports

Select Menu Options for Physicians Option:
   1(024,044)
```

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MYXTRA - EXTRA!® Enterprise

File Edit View Tools Session Options Help

```
   MDL     CHCS  Custom MD Lookup Menu (MDL)
   DPA     Display Patient Appointments
   508M    Medication Reconciliation Menu and Order Options
   ADE     Adverse Drug Experience Form
   MDR     Custom MD Retrieval Menu
   MRP     Provider Reports

Select Menu Options for Physicians Option: 508  Medication Reconciliation Menu a
nd Order Options


   ADMT    Admission Recon of Active Outpatient Prescriptions
   INPT    Inpatient active order (interward transfer recon)
   DSCH    Both(Inpt&Outpt) Act Meds Recon(Hosp & ICU Disch)
   OUTP    Outpt Active Med List (post Disch and Clinic use)

Select Medication Reconciliation Menu and Order Options Option: A  Admission Rec
on of Active Outpatient Prescriptions
Select PATIENT: ZTEST,SUE              20/811-96-0202 01 Jan 1996 F NE5
         OK? YES//   (YES)
DEVICE: Queue to print on
DEVICE: RECONXX
```

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USE of SF 508: Site Specific Requirements Selecting Option As Appropriate

- AMDT---Admission reconciliation of active outpatient prescriptions
  - Doctor's order sheet (SF 508)
  - For admission reconciliation of existing active outpatient prescriptions
  - Primary involvement of the patient/family
  - Addition all non-recorded medications including any OTCs, herbals, etc…..
  - Pharmacy will delete all non-reconciled from patient medication profile

- INPT --- Inpatient active order
  - Doctor's order sheet
  - Use for transfer to another ward
  - Reconciliation of existing active inpatient orders

USE of SF 508: Site Specific Requirements Selecting Option As Appropriate

- DISP --- Inpatient with Outpatient Active Medications Recon
  - Worksheet
  - Reconcile both inpatient and outpatient active orders
  - Use for discharging patient from hospital
  - Use for specialty unit (ICU/CCU) discharges back to ward
  - Provider will delete all non-reconciled meds from patient medication profile

- OUTP --- Outpatient Active Med List
  - Place copy on chart prior to discharge as proof of reconciliation
  - Use to check for redundant prescriptions
  - Provide copy to patient for next medical visit and information to next provider/consultant
  - Clinic may use to update record during subsequent medical visit(s)

A508 Doctors Orders 28 Sep 2005@1454

PATIENT ID: LASTNAME,FNAME MI 30/999-99-9999 99 FEMALE WARD: _____

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I N P A T I E N T A C T I V E M E D I C A T I O N O R D E R S

I508 Doctors Orders

28 Sep 2005@1455

PATIENT: LASTNAME,FNAME MI 30/999-99-9999 99 MALE

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D I S C H A R G E M E D I C A T I O N W O R K S H E E T

Both Inpatient and Outpatient Active Medications

28 Sep 2005@1456

PATIENT: LASTNAME,FNAME MI 30/999-99-9999 99 MALE

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O U T P A T I E N T A C T I V E M E D I C A T I O N S L I S T

Current Prescriptions List 28 Sep 2005@1456

PATIENT ID: LASTNAME,FNAME MI 30/999-99-9999 99 MALE WARD: _____

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SF 508 Medication Reconciliation

Viewing and Printing

- Select Patient/Enter
- To Print: Sends to specific printer
  - Type any location after the word recon
    - recon5w
    - recon5c
    - recon5e
    - recon7w
    - reconICU
    - Recon3w

- Prints to the CIS printer on ward/unit
- Can print from one location to another
- Viewing device
  - At prompt type: 0;123;

NNMC SF 508 Medication Reconciliation

- Electronic Medication List Options:
  - CHCS 1 –SF 508 Medication Reconciliation Menu
  - Utilized for Outpatient & Inpatient Scenarios
    - Developed by NNMC Bethesda
    - POC: Suzie Farley, Patient Safety/Risk Mgr
      - 301-295-5152
      - msfarley@bethesda.med.navy.mil
    - POC IT Issues:
      - Roberta T. Williams
      - 301-295-5152
      - rtwilliams@bethesda.med.navy.mil